

MINUTES FROM THE JANUARY 14, 2021
REGULAR BOARD MEETING

Minutes of the Marshall County Soil and Water Conservation District, P.O. Box 74, Warren, Minnesota, January 14, 2021.

Bengtson called the meeting to order at 8:00 a.m.

Re-organization – Motion by Potucek, seconded by Miller for Carl Green to be Chairman and all other supervisors move up one spot.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Oath of Office – Brent Miller signed the oath of office form.

Members Present: Vice-Chairman, Brent Miller
Secretary, Duane Potucek
Treasurer, Brad Berg
Public Relations, Wallace Bengtson

Members Absent: Chairman, Carl Green

Others Present: Programs Manager, Darren Carlson
Administrative Assistant, Janelle Kollin
Technical Manager, Danny Thorstad
Technician, Michael Carlson

Minutes - Motion by Berg, seconded by Bengtson to accept the minutes as mailed from the December 15, 2020 board meeting.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Treasurer's Report – The Treasurer's Report was passed out and reviewed. Motion by Potucek, seconded by Berg to accept and approve the Treasurer's Report.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Pheasant's Forever – see attached

NRCS Report – not available

Designation of Bank – Motion by Berg, seconded by Potucek, to designate Bremer bank as the official bank of the SWCD.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Well Sealing/Buffer Cost Share Verification – Motion by Potucek, seconded by Berg to approve payments under \$1000 can be approved by staff.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Supervisor Compensation/Mileage – Mileage rate for 2021 is .56 cents. Motion by Bengtson, seconded by Potucek to keep compensation rate at \$75.00/meeting.

Engineering Assistance – Carlson reviewed different options of assistance to the SWCD with various agencies (Houston Engineering and Jim Hest). The best option was working with Duane Steinbrink. He is an intermittent employee with the West Polk SWCD. He has job approval authority. His wage for 2021 is \$26.75. He would need mileage reimbursed if there isn't a vehicle to use. Motion by Berg, seconded by Potucek, to hire Duane at a rate of \$26.75 for engineering assistance with funds to come out of capacity funding not to exceed \$15,000.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Buffer Cost Share Contract – Motion by Potucek, seconded by Bengtson to approve the following:

<u>NAME</u>	<u>LOCATION</u>	<u>PROJECT</u>	<u>TOTAL</u>	<u>75%</u>
Ryan Barth	Excel-33	5 SWI	\$8256.00	\$6192.00

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

2018 Local Capacity Cost Share Contract – Motion by Potucek, seconded by Bengtson to approve the following:

<u>NAME</u>	<u>LOCATION</u>	<u>PROJECT</u>	<u>TOTAL</u>	<u>75%</u>
Patrick Erickson	Cedar-22	1 SWI	\$2347.20	\$1760.40

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

AgBMP loans – Motion by Bengtson, seconded by Potucek to keep the amount a producer could borrow at \$200,000 and on a first come, first serve basis.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Charges for Services – Review of the cost of Tubex, stakes, bareroot trees, potted trees, drill, buffer planting all were done. Motion by Potucek, seconded by Berg to keep the stakes at \$3.00 and charge according to our cost of stake.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Motion by Potucek, seconded by Berg to increase the cost of the bareroot trees to \$50.00/bundle and keep the potted spruce cost the same.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Motion by Bengtson, seconded by Berg to keep the planting charge for CRP at \$25/acre, seed charge, transportation fee and buffer plantings all the same as 2020.

Affirmative: Miller, Potucek, Berg and Bengtson

Opposed: None

Motion carried.

Carlson reported on the drills: bearings are OK; replace 18 coulters and disc set replace; tires on one drill need replaced, replace chains

2021 Budget – Miller asked a couple questions on the budget.

Audit Report – Will send final report when received from the auditor.

2021 Wages – The wages will be kept the same as 2020.

The board said that Darren Carlson is in charge of the SWCD. His title will now be District Manager. All things need to go through him. Other items discussed were handbooks, buffer, CRP, tree spreadsheets. The board asked that the SWCD get a time clock.

The next meeting is scheduled for February 23, 2021 or pushed to March if needed at 8:00 a.m. at the SWCD office

The meeting adjourned at 11:55 a.m.

Secretary