

MINUTES FROM THE MARCH 15, 2023
MARSHALL SOIL AND WATER
CONSERVATION DISTRICT (SWCD)
REGULAR BOARD MEETING

Minutes of the Marshall County Soil and Water Conservation District (SWCD), which was held at the Marshall SWCD Conference Room at 105 South Division St in Warren, Minnesota, on March 15, 2023.

Brent Miller called the meeting to order at 8:05 a.m.

Members Present: Chairman, Brent Miller
Treasurer, Barry Walton
Public Relations, Carl Green (Arrived at 10:00 a.m.)
Secretary, Randy Larson (via computer)

Members Absent: Vice-Chairman, Joey Peterson

Others Present: Marshall SWCD District Manager, Darren Carlson
NRCS, Matt Waterworth

Minutes - Motion by Larson, seconded by Walton to accept the minutes as mailed from the January 18, 2023 Marshall SWCD Board meeting. No meeting was held on February 15, 2023, due to a blizzard/lack of a quorum.

Affirmative: Miller, Walton and Larson
Opposed: None
Motion carried.

Treasurer's Report – March 15th, 2023, Treasurer's Report was passed out. Marshall SWCD Board Members would like to table this until the April Marshall SWCD Board Meeting. Questions about Marshall SWCD Staff Payroll.

NRCS Report – Waterworth reported on the NRCS activities since the last Marshall SWCD Board meeting. Currently there is a General Conservation Reserve Program (CRP) and a Continuous CRP Signup going on. General CRP Signup deadline is April 7, 2023. Environmental Quality Incentives Program (EQIP) and Conservation Stewardship Program (CSP) were also discussed.

Marshall SWCD Board Meeting Date – Motion by Walton and seconded by Larson to continue with the monthly Marshall SWCD Board Meetings at 8:00 a.m. on the third Wednesday of each month. Location will be at the Marshall SWCD Conference Room.

Affirmative: Miller, Walton and Larson

Opposed: None

Motion carried.

Cost Share Contracts – Motion by Walton, seconded by Larson to accept and approve the following cost share contracts:

<u>CONTRACT</u>	<u>LOCATION</u>	<u>PROJECT</u>	<u>COST ESTIMATE</u>	<u>75%</u>
Eng. 20-04 & Eng.21-01	Agder Strip 1	3 Grade Stabilization (SWIs)	\$11,412.50	\$8,559.38
Eng. 20-02	Agder Strip 11	2 Grade Stabilization (SWIs)	\$5,687.00	\$4,265.25
SCS 22-01	Wanger 18	1 Row – 2,440 Ft Field Windbreak	\$2,272.00	\$1,704.00
SCS 22-02	Thief Lake 35	3 Row – 1,400 Ft Field Windbreak	\$4,697.50	\$3,523.13
Eng. 21-07	Excel 22	3 Grade Stabilization (SWIs)	\$7,523.45	\$5,642.59

Affirmative: Miller, Walton and Larson

Opposed: None

Motion carried.

Carl Green joined the Marshall SWCD Board Meeting.

M/S/T 1W1P Representative – Motion by Larson and seconded by Walton to Nominate/Continue Brent Miller to represent the Marshall SWCD Board at the Middle/Snake/Tamarac 1W1P Meetings.

Affirmative: Walton, Green and Larson

Opposed: None

Motion carried.

Thief Lake 1W1P Representative – Motion by Walton and seconded by Green to Nominate Randy Larson to represent the Marshall SWCD Board at the Thief Lake 1W1P Meetings.

Affirmative: Walton, Green and Larson

Opposed: None

Motion carried.

Tree Program – Carlson gave an update on the Tree program for Spring 2023. An estimated 13,000 trees have been ordered from numerous nurseries. An estimated 14 tree plantings are planned for the Marshall SWCD for 4,500 Trees. 4 of these tree plantings will utilize the Pennington SWCD Tree Program.

Drill Program – Carlson gave an update on the Drill program. Currently 30 sites/landowners are scheduled for the Marshall SWCD to plant their site. These sites added up are currently at an estimated 850 Acres.

Overtime/Staff Compensation during non-core hours (Drill Program – Tabled until the April 19, 2023 Marshall SWCD Board Meeting.

Aquatic Invasive Species (AIS) Funds - Motion by Larson and seconded by Walton to continue working with Curt Quesnell and the “Clean, Drain, Dry” Promotion for use of the AIS Funds.

Affirmative: Walton, Green and Larson

Opposed: None

Motion carried.

Area Meeting – Carlson brought up that there will be an Area Meeting I in Mahnomen on March 21. Marshall SWCD will be hosting.

Swift Coulee Project – Carlson gave a report on the Swift Coulee Project. Earthen berms offset are being proposed by the Middle/Snake/Tamarac Watershed District to help with out of bank flooding and to help reduce flooding. 40 parcels will be affected. The state funded Re invest in Minnesota (RIM) program (which the Marshall SWCD helps administrate) will be used to help with the acquisition of the ground where this project will take place. Landowners are being encouraged to stop in and talk to the Marshall SWCD or NRCS to discuss about CCRP or CRP options to maximize their dollar potential. RIM is a lengthy process. Not all landowners are on board as of yet.

Office Water Cooler – Carlson brought up that currently Marshall SWCD & NRCs Staff are currently paying for the Water Cooler. Carlson asked if it would be ok for the payments to come from Marshall SWCD. Water Cooler will be used by Staff, Board Members and landowners. Motion by Larson and seconded by Walton for the Marshall SWCD to pay for the water.

Affirmative: Walton, Green and Larson

Opposed: None

Motion carried.

The next meeting is scheduled for WEDNESDAY, APRIL 19, 2023, at 8:00 a.m. at the Marshall SWCD Conference Room.

The meeting adjourned at 10:45 a.m.



Secretary

TREASURER'S REPORT
MARCH 15, 2023

Balance, March 1, 2022	\$ 212,247.04
Disbursements	\$ 6,356.93
Balance on Hand	\$ 205,890.11
Savings - Money Market - Bremer	\$ 501,919.28
Total Net Worth	\$ 707,809.39

FUNDS BREAKDOWN

Local Capacity-2020	\$ 17,696.27
Local Capacity-2021	\$ 65,767.67
Local Capacity-2022	\$ 126,160.27
Local Capacity-2023	\$ 112,829.00
Buffer Law – 2022	\$ 20,100.20
Buffer Law – 2023	\$ 38,500.00
Soil Health Cost Share – 2023	\$ 14,175.00
Conservation Delivery-2023	\$ 29,392.09
Cost Share – FY '22	\$ 9,491.00
Cost Share – FY '23	\$ 9,491.00
WCA – 2022	\$ 8,504.24
Buffer Cost Share Program	\$ 26,966.19
Middle/Snake/Tamarac 1W1P	\$ 39,190.82
District Funds	\$ 189,545.64

DISBURSEMENTS

7789---Michael Carlson	January 1-15, 2023	\$ 1406.53
7790---Darren Carlson	January 1-15, 2023	\$ 2235.97
7791---Janelle Kollin	January 1-15, 2023	\$ 1621.86
EFT----Bremer Bank	Federal Withholding	\$ 1974.02
EFT----MN Child Support	Child Support	\$ 70.50
EFT----Orchard Trust	DCP	\$ 600.00
EFT----PERA	January 1-15, 2023	\$ 1130.08
EFT----ND Tax Commissioner	State Withholding	\$ 216.00
7792---RRVCSA	Engineering Assistance	\$ 4456.68
7793---Kincheloe's Inc.	Drill	\$ 40,200.00
7794---Darren Carlson	Cell Phone	\$ 50.00
7795---Janelle Kollin	Cell Phone	\$ 50.00
7796---Michael Carlson	Cell Phone	\$ 50.00
7797---Allstream	Phone	\$ 24.95
7798---Area I MASWCD	Dues	\$ 300.00
7799---Cardmember Services	Website, Postage, Supplies, Vehicle	\$ 674.08
7800---City of Warren	Water and Electricity	\$ 148.19
7801---Frontier	Phone	\$ 118.22
7802---MACDE	Dues	\$ 75.00
7803---MASWCD	Dues	\$ 5027.12
7804---MCIT	Insurance	\$ 5243.00
7805---Sjoberg's	Internet	\$ 36.95
7806---Tim Tulibaski	SCS 20-07	\$ 461.25


7807---Darren Carlson	January 16-31, 2023	\$ 2235.96
7808---Michael Carlson	January 16-31, 2023	\$ 1666.03
7809---Janelle Kollin	January 16-31, 2023	\$ 2039.45
EFT----Bremer	Federal Withholding	\$ 2226.98
EFT----MN Child Support	Child Support	\$ 70.50
EFT----Orchard Trust	DCP	\$ 600.00
EFT----PERA	January 16-31, 2023	\$ 1263.65
EFT----MN Dept. of Revenue	State Withholding	\$ 470.00

7810---Warren Postmaster	Postage – Newsletter	\$ 2756.71
7811---Darren Carlson	February 1-15, 2023	\$ 2235.96
7812---Michael Carlson	February 1-15, 2023	\$ 1536.78
7813---Janelle Kollin	February 1-15, 2023	\$ 1832.14
EFT----Bremer	Federal Withholding	\$ 2100.04
EFT----MN Child Support	Child Support	\$ 70.50
EFT----Orchard Trust	DCP	\$ 600.00
EFT----PERA	February 1-15, 2023	\$ 1196.87
7814---Cardmember Services	Postage, Mtg. Exp., Vehicle,	\$ 564.25
7815---Frontier	Phone	\$ 60.78
7816---Houston Engineering	M/S/T 1W1P	\$ 1878.75
7817---NACDE	Dues	\$ 30.00
7818---Polk Co. Environment	M/S/T 1W1P	\$ 479.40
7819---RRVCSA	Engineering Expense	\$ 2313.00
7820---Sjoberg's Cable	Internet	\$ 36.95
7821---Warren Sheaf	Newsletter	\$ 10920.00
7822---Darren Carlson	Cell Phone Reimbursement	\$ 50.00
7823---Janelle Kollin	Cell Phone Reimbursement	\$ 50.00
7824---Michael Carlson	Cell Phone Reimbursement	\$ 50.00
7825---Darren Carlson	February 16-28, 2023	\$ 2235.96
7826---Michael Carlson	February 16-28, 2023	\$ 1276.27
7827---Janelle Kollin	February 16-28, 2023	\$ 1412.58
EFT----Bremer	Federal Withholding	\$ 1847.06
EFT----MN Child Support	Child Support	\$ 70.50
EFT----Orchard Trust	DCP	\$ 600.00
EFT----PERA	February 16-28, 2023	\$ 1063.29
EFT----MN Dept. of Revenue	State Withholding	\$ 446.00

7828---City of Warren	Water and Electricity	\$ 74.15
7829---Frontier	Phone	\$ 3.32
7830---Houston Engineering	M/S/T 1W1P	\$ 2091.75
7831---M/S/T Watershed Dist.	M/S/T 1W1P	\$ 2187.50
7832---Pennington SWCD	Engineering Assistance	\$ 1800.45
7833---Sjoberg's Cable TV	Internet	\$ 36.95
7834---Allstream	Phone	\$ 12.81
7835---Darren Carlson	Cell Phone Reimbursement	\$ 50.00
7836---Janelle Kollin	Cell Phone Reimbursement	\$ 50.00
7837---Michael Carlson	Cell Phone Reimbursement	\$ <u>50.00</u>
	Total Disbursements	\$ 6,356.93

I declare under the penalties of law, that I am the person making the within claim; that said account is just and true; that the money therein charged was actually paid for the purposes therein stated; that the property therein charged for was actually delivered or used for the purposes therein stated, and was of the value therein charged; that the services therein charged were actually rendered, and of value therein charged and the fees or amounts charged therefore are such as are allowed by law, and no part of said account has been paid.

Approved for payment by Marshall County Soil and Water Conservation District



 Treasurer

3/15/23

 Date