

MINUTES FROM THE JUNE 21, 2023  
REGULAR BOARD MEETING

Minutes of the Marshall County Soil and Water Conservation District, P.O. Box 74, Warren, Minnesota, June 21, 2023.

Miller called the meeting to order at 8:15 a.m.

Members Present: Chairman, Brent Miller  
Secretary, Randy Larson  
Treasurer, Barry Walton  
Public Relations, Carl Green

Members Absent: Vice-Chairman, Joey Peterson

Others Present: District Manager, Darren Carlson  
Administrative Assistant, Janelle Kollin  
District Conservationist, Matt Waterworth  
Board Conservationist, Matt Fischer

Treasurer's Report – Motion by Walton, seconded by Larson to accept and approve the Treasurer's Report.

Affirmative: Larson, Walton and Green

Opposed: None

Motion carried.

NRCS Report – Waterworth informed on the following: EQIP – 10 new contracts; four CSP contracts; West Polk staff are helping out with CRP and rates are down; wetland and highly erodible applications

BWSR Updates – Fischer gave updates from the past legislation session.

Equipment – Motion by Larson, seconded by Walton to approve verbal motion concerning sale of equipment.

Affirmative: Larson, Walton and Green

Opposed: None

Motion carried.

State Cost Share Contract – Motion by Green, seconded by Walton to accept and approve the following contract:

<u>Contract</u>	<u>Location</u>	<u>Project</u>	<u>Total</u>	<u>75% Cost Share</u>
ENG 21-05	Agder – 7	SWI	\$5181.00	\$3885.75

Affirmative: Larson, Walton and Green

Opposed: None

Motion carried.

Carlson reviewed a spreadsheet on the seed program and tree program.

The SWCD has potted evergreens available for sale.

Two Rivers Plus Roseau and Red Lake River 1W1P Resolution – A resolution needs to be adopted to stay eligible for base grants. Motion by Larson, seconded by Walton to adopt resolution.

Affirmative: Larson, Walton and Green

Opposed: None

Motion carried.

Joint Powers Agreement for TSA – No major changes were made, just cleaned up language. Motion by Larson, seconded by Green to accept and approve agreement.

Affirmative: Larson, Walton and Green

Opposed: None

Motion carried.

A donation request from the Warren-Alvarado-Oslo Education Association to consider donating to their golf tournament was received. Motion by Larson, seconded by Walton to donate up to \$100 for water and various treats. Also sponsor a hole for the golf tournament.

Affirmative: Larson, Walton and Green

Opposed: None

Motion carried.

The next meeting is scheduled for WEDNESDAY, July 19, 2023, at 8:00 a.m. at the SWCD office.

The meeting adjourned at 9:50 a.m.

  
Secretary

TREASURER'S REPORT  
JUNE 21, 2023

Balance, June 1, 2022	\$ 45,329.96
Total Receipts	\$ 32,467.58
Balance on Hand	\$ 77,797.54
Savings - Money Market - Bremer	\$ 503,185.45
Total Net Worth	\$ 580,982.99

**FUNDS BREAKDOWN**

Local Capacity-2020	\$ 16,404.84
Local Capacity-2021	\$ 49,012.00
Local Capacity-2022	\$ 116,234.04
Local Capacity-2023	\$ 108,666.50
Buffer Law – 2022	\$ 11,738.39
Buffer Law – 2023	\$ 38,500.00
Soil Health Cost Share – 2023	\$ 14,175.00
Conservation Delivery-2023	\$ 16,269.92
Cost Share – FY '22	\$ 9,491.00
Cost Share – FY '23	\$ 9,491.00
WCA – 2022	\$ 5,649.50
Middle/Snake/Tamarac 1W1P	\$ 50,847.04
District Funds	\$ 134,503.76

**DISBURSEMENTS**

7845---Darren Carlson	April 1-15, 2023	\$ 2235.95
7846---Michael Carlson	April 1-15, 2023	\$ 1406.53
7847---Janelle Kollin	April 1-15, 2023	\$ 1622.87
EFT----Bremer	Federal Withholding	\$ 1974.04
EFT----MN Child Support	Child Support	\$ 70.50
EFT----Orchard Trust	DCP	\$ 600.00
EFT----PERA	April 1-15, 2023	\$ 1130.08
EFT----ND Tax Commissioner	ND Quarterly Tax	\$ 222.00
7848---BWSR	Return Funds – Buffer Cost Share	\$ 25,646.79
7849---Kincheloe's Inc.	Shipping Charge- Drill	\$ 3750.00
7850---Allstream	Telephone	\$ 12.64
7851---Cardmember Services	Meeting Expense, Vehicle	\$ 140.01
7852---City of Warren	Water and Electricity	\$ 72.08
7853---Marshall Co. Recorder	RIM – Copies	\$ 41.00
7854---M/S/T Watershed District	M/S/T WD 1W1P	\$ 6387.90
7855---Pennington SWCD	Engineering Assistance	\$ 4961.77
7856---Polk Co. Environment	M/S/T WD 1W1P	\$ 311.61
7857---Premium Waters	Water	\$ 111.90
7858---Sjoberg's Cable TV	Internet	\$ 36.95
7859---True North	Tractor Rental	\$ 7500.00
7860---Darren Carlson	Cell Phone	\$ 50.00
7861---Janelle Kollin	Cell Phone	\$ 50.00
7862---Michael Carlson	Cell Phone	\$ 50.00
7863---Darren Carlson	April 16-30, 2023	\$ 2235.97
7864---Michael Carlson	April 16-30, 2023	\$ 1406.53
7865---Janelle Kollin	April 16-30, 2023	\$ 1622.86

EFT----Bremer Bank	Federal Withholding	\$ 1974.02
EFT----MN Child Support	Child Support	\$ 70.50
EFT----Orchard Trust	DCP	\$ 600.00
EFT----PERA	April 16-30, 2023	\$ 1130.08
EFT----MN Dept. of Revenue	State Withholding	\$ 446.00
7866---Anderson Commercial	Rent – January – April 2023	\$ 3720.00
7867---Gilby's Nursery	Trees	\$ 1912.07
7868---Darren Carlson	May 1-15, 2023	\$ 2226.46
7869---Michael Carlson	May 1-15, 2023	\$ 1536.78
7870---Janelle Kollin	May 1-15, 2023	\$ 1832.15
7871---Darren Carlson	Cell Phone	\$ 50.00
7872---Janelle Kollin	Cell Phone	\$ 50.00
7873---Michael Carlson	Cell Phone	\$ 50.00
7874---Marshall Co. Aud/Treas.	Title Copy-5 <sup>th</sup> Wheel	\$ 20.50
EFT----Bremer Bank	Federal Withholding	\$ 2100.02
EFT----MN Child Support	Child Support	\$ 80.00
EFT----Orchard Trust	DCP	\$ 600.00
EFT----PERA	May 1-15, 2023	\$ 1196.87
7875---Allstream	Phone	\$ 12.30
7876---City of Warren	Water and Electricity	\$ 72.48
7877---Elan Financial	Vehicle, Postage, Mtg. Exp, Ed	\$ 620.87
7878---Frontier	Phone	\$ 60.51
7879---Lincoln Oakes	Trees	\$ 4877.09
7880---Marshall County Fair	Fair Booth	\$ 150.00
7881---Northwest Oil	Vehicle	\$ 53.89
7882---Pennington SWCD	Engineering Assistance	\$ 600.15
7883---Premium Water	Water	\$ 13.99
7884---Rivard's	Seed	\$ 22199.85
7885---Schumacher's	Trees	\$ 31082.40
7886---Sjoberg's Cable TV	Internet	\$ 73.90
7887---Towner State Nursery	Trees	\$ 272.50
7888---Traverse SWCD	Tubex	\$ 705.00
7889---West Polk SWCD	Trees	\$ 2419.22
7890---Darren Carlson	May 16-31, 2023 and OT	\$ 3200.79
7891---Jessica Carlson	May 16-31, 2023	\$ 166.23
7892---Maxwell Carlson	May 16-31, 2023	\$ 210.72
7893---Michael Carlson	May 16-31, 2023 and OT	\$ 2325.76
7894---Janelle Kollin	May 16-31, 2023	\$ 2041.44
EFT----Bremer Bank	Federal Withholding	\$ 3242.68
EFT----MN Child Support	Child Support	\$ 80.00
EFT----Orchard Trust	DCP	\$ 600.00
EFT----PERA	May 16-31, 2023	\$ 1645.76
EFT----MN Dept. of Revenue	State Withholding	\$ 660.00

I declare under the penalties of law, that I am the person making the within claim; that said account is just and true; that the money therein charged was actually paid for the purposes therein stated; that the property therein charged for was actually delivered or used for the purposes therein stated, and was of the value therein charged; that the services therein charged were actually rendered, and of value therein charged and the fees or amounts charged therefore are such as are allowed by law, and no part of said account has been paid.

Approved for payment by Marshall County Soil and Water Conservation District

  
 \_\_\_\_\_  
 Treasurer

\_\_\_\_\_  
 6/21/23  
 Date